**LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS**

**BOARD MEETING MINUTES**

| | |
|---|---|
| **Date:** | **September 17, 2025** |
| **Time:** | 10:30 AM |
| **Location:** | LSBPSE Headquarters<br>15703 Old Hammond Hwy.<br>Baton Rouge, LA 70816 |

# MINUTES

## I. Call to Order

The meeting was called to order by Vice Chairman Dynette Burke at 10:45 AM.

## II. Roll Call

Vice Chairman Burke asked Julie Fisher to call the roll of the board.

| | |
|---|---|
| Ritchie Rivers, Chairman | Not Present |
| Dynette Burke, Vice Chairman | Present |
| Forrest Hise | Present |
| Kristen Brennan | Present |
| Jason Robbins, Sr | Present |
| Jennifer King | Present |
| Mark Leto, Sr | Not Present |
| Dwayne Regan | Present |
| Lewis Frost | Present |

A quorum of the board was determined.

Ms. Julie Fisher recorded the meeting minutes. A court reporter recorded a transcript of the meeting.

## III. Pledge of Allegiance

Vice Chairman Burke led the Pledge of Allegiance.

Ms. Burke asked to observe a moment of silence.

## IV. Public Introductions/Comments/Question

Present at the meeting were Blake Arcuri, Board Attorney; members of agency staff Carl Saizan, Julie Fisher, Cindy Eidson, Heather Mitchell, Cylynthia Whitley, Randy Hidalgo and Logan Berthelot; and members of the public Abbie St. Onge, Allied Universal.

## V. Review and Approve Minutes for Board Meeting on August 27, 2025

A motion was made to approve the minutes for the board meeting on August 27, 2025.

| | |
|---|---|
| Motion by: | Mr. Hise |
| Seconded by: | Ms. Brennan |
| Ayes: 6 | Nays: 0 |

The motion was carried.

## VI. Executive Secretary Report

Carl Saizan presented the Executive Secretary report to the board. It covered staffing, meetings taken, civil actions, the rule promulgation, complaints received, proposed legislation, industry statistics, and several other topics. He also briefly discussed the proposed legislation change concerning board composition and updated districts.

Please see Attachment A for full report.

A motion was made to move forward with the board member composition changes pending approval from the Governor.

| | |
|---|---|
| Motion by: | Mr. Hise |

| | |
|---|---|
| Seconded by: | Mr. Robbins |
| Ayes: 6 | Nays: 0 |

The motion was carried.

## VII. 2024 Audit Update (Logan Berthelot)

Logan Berthelot presented an update on the status of the 2024 company audits. He reported that of the 239 active licenses, 149 companies total are under audit, and 45 are complete. He projects that roughly 100 audits, or 65%, will be complete by the November board meeting, and the audit department is on track to complete all audits by December 31, 2025.

## VIII. Review and Update on Security Officer Standards and Training (S.O.S.T.) 1401

The update to S.O.S.T. 1401 was addressed in the earlier Training Committee Meeting. The Second Edition updates address constitutional carry, expand the discussion on use of force to include the use of force continuum, updates legal references, addresses human trafficking awareness, and an overall polishing of the Power Point slides to reduce wordiness and update images.

## IX. Review and Motion to Adopt Security Officer Standards and Training (S.O.S.T) 1101 and 1102

Mr. Berthelot presented the proposed new training curriculum, Security Officer Standards and Training (S.O.S.T) to the board, which aims to better align security officer training with law enforcement and increase security officer engagement during training. The new training curriculum will be presented to the instructors and the upcoming E3 Instructor conferences. ProProfs Online Testing system will roll out with the new curriculum, which is a locked down, secure browser window for class attendees to complete their exams. Instructional videos will be created using software called Guidde to assist instructions in using the new testing platform, but paper exams will remain available for situations where the technology is unavailable.

A motion was made adopt the new Security Officer Standards and Training (S.O.S.T) 1101 and 1102.

| | |
|---|---|
| Motion by: | Mr. Robbins |
| Seconded by: | Mr. Frost |
| Ayes: 6 | Nays: 0 |

The motion was carried.

## X. Committee Updates

a. Finance Committee Update – Chairman Dynette Burke

No current updates.

b. Training Committee Update– Chairman Jason Robbins

Mr. Robbins gave a brief update, stating the new curriculum was incredible and very clean. Heather Mitchell briefly discussed the upcoming E3 Instructor Conferences. The Kenner date is nearly full, and the Lafayette date still has openings.

c. Legislative Committee Update – Chairman Forrest Hise

Mr. Hise gave a brief update. He stated that the previous legislative proposals have been sent to the appropriate legislative staff and the committee is awaiting a response. Agency staff is creating a summary document to highlight the changes in the rule rewrite to assist the board in their review.

## XI. Consideration of New License Applications (Julie Fisher)

Ms. Fisher presented the pending license applications for final review and approval by the board.

a. Qualifying Agent Applications: None at this time
b. Company License Applications:
    i. Blue Chip Services – Rita Gamboa & Pedro Gamboa
    ii. MROD LLC – Marcos Rodriguez
c. Instructor License Applications
    i. Jonah Saavedra – Classroom In-House – F.E.S.S. Inc.

ii. Arquette Broomfield – Classroom In-House – AUES
iii. Gene Miller – Classroom In-House – Marksman Security
iv. Revere Christophe – Classroom External
v. Kimberly Wilson – Classroom In-House & External – Weiser 005-D

Ms. Fisher asked for a motion to preapprove the following incomplete license applications: Companies Blue Chip Services and MROD LLC; and Instructors Jonah Saavedra, Arquette Broomfield, Gene Miller, Revere Christophe and Kimberly Wilson. Once completed, the board gives the Executive Secretary the authority to issue these licenses.

| | |
|---|---|
| Motion by: | Mr. Hise |
| Seconded by: | Ms. Burke |
| Ayes: 6 | Nays: 0 |

The motion was carried.

## XII. Adjournment

A motion was made adjourn.

| | |
|---|---|
| Motion by: | Mr. Hise |
| Seconded by: | Ms. Brennan |
| Ayes: 6 | Nays: 0 |

The motion was passed.

**Vice Chairman Burke adjourned the meeting at 11:40 PM.**

# MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher — 10/27/25

Secretary/Recording Secretary — Date

Minutes reviewed & approved by Board Member vote on November 19, 2025. Approval affirmed below by signatures of Board Chairman and Executive Secretary.

11/19/2025

Ritchie Rivers, Board Chairman — Date

11-19-2025

Carl F. Saizan, Jr., Executive Secretary — Date

# LSBPSE Board Meeting

Wednesday, September 17, 2025 @ 10:30 p.m.

## Executive Secretary's Briefing Notes

**Staffing:**

- We currently have 15 staff members: nine full-time, six WAEs, and two Westaff temporary employee.

**Processes:**

- Nothing to Report

**Meetings:**

- On Tuesday, September 2, 2025, I traveled to the New Orleans Saints facility in Jefferson Parish where I met with Danny Lawless, Director of Security, to discuss the requirements of the private security industry and the due diligence needed when hiring a private contract security company to provide security services for an individual or event.

**Board Counsel:** (Blake Arcuri, General Counsel)

- On September 15, 2025, Blake e-filed a Civil Injunction on United 318, company owner Kevin Jackson, in Ouachita Parish Court, 4th JDC #20253500.

**Legal Counsel:** (Attorney Graham Bosworth, Collections Attorney)

- Bosworth's Legal Counsel contract needing approval.

**Case Update** – We are still waiting on the court to set a court date.

**Legal Counsel:** (Attorney Lisa Henson, Promulgating LSBPSE Rules)

- The LSBPSE Rule rewrite is ongoing and has been volleyed back to Ms. Henson on Friday, September 12, 2025.

**Board Ethics Committee:** (Ethics Board Chair, Ritchie Rivers)

- Nothing to report.

**Board Investigative Committee:** (Board Chair, Ritchie Rivers)

- Nothing to report.

**Board Legislative Committee:**

- Nothing to report.

**Board Training Committee:**

- Instructor conference is set for October 23rd at Troop B in Kenner and October 29th at Troop I in Lafayette.

**Complaints / Investigations:**

- On June 9, 2025, I referred United 318 Security to LSP for investigation which is still under review and consideration.
- Another complaint was received on Monday, September 8, 2025, regarding United 318 continuing to operate in several parishes in North Louisiana. That information was forwarded to Blake Arcuri as additional supporting documents for the civil injunction and to LSP in support of their consideration to initiate a criminal investigation.
- On September 15, 2025, we received a complaint on Force 1 Protection, and they were exonerated on the complaint.

**Legislation:**

- Pending the 2026 legislative session.

**Private Security Industry:**

- Number of active, licensed companies to date: active- 226 and inactive- 230
- Number of registered instructors to date: classroom only-70 and classroom and firearms-54
- Number of registered security officers to date: 16,247

**Licenses issued since meeting on 8/27/25:** (Julie Fisher, Licensing Analyst 2)

**Qualifying Agents:**

- None

**Companies:**

- None

**Instructors: (2)**

- Eric Hampton – Classroom & Firearms External – 9/15/25
- Thomas Pirtle – Classroom & Firearms External – 9/15/25

**Compliance Unit:** (Stephanie Richardson, Compliance Investigator 3)

- Nothing to report.

**Post Check:**

- Nothing to report.

**Training:**

- Logan Berthelot and David Ryerson, Retired LSP Lieutenant, have developed the new 1st and 2nd 8-hour training curriculum (S.O.S.T). It is currently under testing and awaiting feedback.
- Logan to do a power point presentation to the board giving them an update on the new curriculum.

**Facility Upgrades / Needs:**

- N/A

**Agency Audit(s):**

- Nothing to report.

**COOP Plan Overview:**

- Completed / semi-annual review required.

**ORM Claim Overview:**

- Nothing to report.

**OIG Update:**

- Nothing to report.

**Incident(s):**

- Nothing to report.